

Minutes of Joint Parish Life Group Meeting for Holy Rood & Our Lady & St James

Held in Holy Rood Parish Room on 20th September 2023 @ 7.00pm

Present

Fr D Humphries, 6 Parishioners from Holy Rood, 4 Parishioners from Our Lady's

Apologies

Deacon Paul & Mrs Emma Green, Dr John & Mrs Christine O'Sullivan, Mrs Veronica Andrews, Mr & Mrs Lee & Sarah Redhead

The meeting opened with a prayer.

Minutes

The minutes were read and passed.

Matters arising

Confirmation was celebrated at Holy Rood in May. The Sacrament of the Sick has recommenced, the Readers' Training evening was well attended. Fr Damian is still consulting with the Diocesan Chancellor concerning the amalgamation of the two parishes. A new organist has been appointed for a salary of £6,000 per annum and will play every 1st, 3rd, and 5th weekend, the folk group will play every 2nd and 4th weekend at 9.30am Mass at Holy Rood.

HEALTH & SAFETY/SAFEGUARDING

Health & Safety

Holy Rood H&S covering April 2023 - September 2023

John O'Sullivan supplied a verbal update on the External Fire Risk Assessment and Counter Terrorism information. Fr Damian has agreed to appeal for volunteer Marshalls at Holy Rood Church, a minimum of six marshalls for each Mass, including the Syro Malabar Mass will be needed.

Trees and shrubs. John reported that the trees and shrubs in the car park have the potential to cause damage to traffic and/or pedestrians when using the West Way. Twiggs have given a quotation of £720 + VAT for the work excluding the trees or possible closure of West Way.

John has retired from his role as H&S Officer for Holy Rood Church. Mrs Emma Green is the newly appointed H&S officer.

Safety Toolbox Compliance Currently: No red flags:

****See attached report**

Our Lady's H&S covering April 2023 - September 2023

Sue K-D provided a verbal update on the External Fire Risk Assessment and Counter Terrorism information.

Safety Toolbox Compliance Currently: One red flag.

****See attached report**

Safeguarding

Mrs Emily Vickers has agreed to replace Mrs Christine O’Sullivan as Safeguarding representative for Holy Rood Parish.

****See attached report**

Fr Damian expressed his thanks on behalf of both parishes to Christine and John O’Sullivan for all their hard work and dedication in the very important roles of Safeguarding representative and Health & Safety officer.

Eucharistic Ministers/Parish Visitors:

Fr Damian stated that all Parish visitors must comply with the protocols which are in place to protect both the Parish visitors and those they visit. Visitors should visit in pairs and a record of all visits made on behalf of the Parish must be kept, and held in the Parish Office. Fr Damian to advise Mrs Alison Bluett (Eucharistic Ministers coordinator for Holy Rood) and Mrs Sue Kerr-Delworth of Our Lady’s (present at the meeting) of the necessity of completing the attached forms in full.

FINANCE

Quarterly Planned Giving figures were provided by Mrs Sue K-D

**** See attached report**

Holy Rood	Current Account £29,799.31 As at 1 st September 2023	Deposit Account -£153,844.11 As at 1 st September 2023
Our Lady’s	Current Account £5,151.51 As at 1 st September 2023	Deposit Account £111,404.09 As at 1 st September 2023

FABRIC

Holy Rood - Mr Alan Fairbanks stated that the parish is awaiting a quotation for work on the Portal. Plans have now been submitted to Barnsley Council and the Historic Churches Committee for the requisite permissions. Redecorating of the church doors is in hand (cost £1285 + VAT) and general maintenance is also ongoing.

Our Lady’s - Redecoration of Our Lady’s may take place in the summer. Quotations to be sought.

SOCIAL

Holy Rood - Sharon Clarke stated that as last year’s sale was very successful there will be a Table top sale held on the Feast of Christ the King (November 26th) 2024 .

Sharon also stated that Children’s Liturgy will start on Remembrance Sunday (November 12th) at Sunday 9:30am Mass.

Plans for a cultural evening are also being made. The evening may include a recital by a professional singer and a selection of Indian cuisine to enjoy. This to take place after Christmas on January 12th Date to be confirmed.

Our Lady’s - Father Damian expressed thanks to all who helped in anyway to make the celebration of the Blessing of the new Rood so successful.

CATECHESIS/PASTORAL CARE

Holy Rood - A meeting for First Holy Communion parents took place on the evening of 20th September. 25 children to be enrolled on Sunday 24th of September at 9:30am Mass. 25 of the candidates from Holy Rood school, the other 15 are from surrounding schools.

Confirmation - Deacon Paul Green will coordinate the Deanery Confirmation programme beginning after Christmas.

R.C.I.A - Fr Damian thanked the catechists for their work in preparing R.C.I.A candidates. A new course to be arranged before Christmas.

Baptism - The next Baptism course will be on Sunday 19th of November at 2:00pm at Our Lady's. Parents and Godparents to attend 9:30am Sunday Mass at Holy Rood on the Feast of Christ the King, after they have completed the course, to take part in an enrolment ceremony.

A.O.B

Deacon Paul Green Has agreed to be a Governor at Holy Rood Primary School. He will also be arranging for a Lectio Prayer Group to begin after Christmas. He will also, as previously stated, coordinate the Deanery Confirmation programme. Mrs Emma Green - will be the new Health and Safety representative at Holy Rood, as well as being the CAFOD representative, and coordinating Missio at Holy Rood.

Lepra - It was agreed that Lepra make an appeal in both churches on the weekend of 27th and 28th of January 2024.

Music Matters - Fr Damian agree to seek advice on the insurance needed and possible fees for 'music matters' to be allowed to use the organ for commercial use at Holy Rood.

Christmas Arrangements

CHURCH	DATE	TIME
OUR LADY'S	23RD DECEMBER 4 th SUNDAY OF ADVENT	VIGIL MASS @ 6:00pm
HOLY ROOD	24 th DECEMBER CHRISTMAS EVE	SUNDAY MASS @ 10am
HOLY ROOD	24 th DECEMBER CHRISTMAS EVE	SYRO MALABAR MASS @ 4:00pm
OUR LADY'S	24 th DECEMBER CHRISTMAS EVE	CHRISTMAS EVE MASS @ 5:00pm
HOLY ROOD	24 th DECEMBER CHRISTMAS EVE	CHRISTMAS EVE MASS @ 7:00pm
OUR LADY'S	25 th DECEMBER CHRISTMAS DAY	CHRISTMAS DAY MASS @ 7:30am
HOLY ROOD	25 th DECEMBER CHRISTMAS DAY	CHRISTMAS DAY MASS @ 10am

Fr Damian agreed to print copies of the Ordinaries of the Mass in Latin for inclusion in parish hymn books.

Dates of Future Meetings: 17th January 2024 & 17th April 2024