

Minutes of Joint Parish Life Group Meeting for Holy Rood & Our Lady & St James

Held in Holy Rood Parish Room on 26th April 2023 @ 7.00pm

Present

Fr D Humphries, 7 Parishioners from Holy Rood, 6 Parishioners from Our Lady's

Apologies

Mrs K Walley, Mrs L Mullany, Mr Alan Fairbanks.

The meeting opened with a prayer.

Minutes

The minutes were read and passed as correct.

Matters arising

Readers' Training date to be arranged.

HEALTH & SAFETY/SAFEGUARDING

Health & Safety

John O' Sullivan gave a H/S update for Holy Rood covering February 2023 - April 2023

A discussion took place in regard to Counter Terrorism measures which will continue to be dealt with in more detail at a later date.

Safety Toolbox Compliance Currently: No red or amber flags:

****See attached report**

Sue K-D provided a health & safety report for Our Lady's covering February 2023 - April 2023

Safety Toolbox Compliance Currently: No red or amber flags.

****See attached report**

Safeguarding

Mrs Christine O'Sullivan provided a safeguarding report covering both parishes for the period February - April.

****See attached report**

Mrs O'Sullivan is retiring from the roles of Safeguarding officer for both parishes when new volunteers have been chosen and trained for the roles.

Fr Damian expressed his thanks on behalf of both parishes to Christine for all her hard work over the past 10 years.

FINANCE

Annual Finance reports for both Parishes have been produced for the last financial year. Hard copies will be available for parishioners at the back of church.

**** See attached report**

<u>Holy Rood</u>	Current Account £27,277.67 As at 1 st April 2023	Deposit Account -£183,704.67 As at 1 st April 2023
<u>Our Lady's</u>	Current Account £2,990.14 As at 30 th March 2023	Deposit Account £98,849.16 As at 30 th April 2023

FABRIC

Holy Rood - A number of roof tiles need to be replaced. Quotations to be received.

Our Lady's - Some pointing to the wall on the drive will be undertaken.

SOCIAL

Holy Rood - Mrs Sharon Clarke stated that there will be a Coronation Breakfast of Bacon butties available after 9:30am Mass on May 7th to celebrate the Kings coronation. These will need to be pre-ordered. A May procession will also take place on 7th May.

Mrs Clarke also stated that there would be a pilgrimage to Walsingham on Saturday 22nd of July. Forms are available at the back of both churches as meals have to be pre-ordered.

The recently held Grand Easter Draw netted £1258 for Holy Rood Parish funds, thanks were expressed to all who made the draw such a success.

Our Lady's - A May procession organised by Gillian & Peter Griffiths will be held at our Lady's on Wednesday May 3rd at 7:00pm with light refreshments to follow in the meeting room.

CATECHESIS/PASTORAL CARE

Holy Rood - First Holy Communion candidates will make their First Communion on 17th of June at 10:00am.

Confirmation - Fr Declan has organised a course of preparation for Confirmation candidates from across the Deanery. These will be held on May 1st, 8th and 15th at St Michael and All Angels, Wombwell, 23, Park Street, Wombwell, S73 0HQ . May 31st has been pencilled into the diary as a possible date for Confirmation dependant on the Bishop's availability.

R.C.I.A - The new course is underway, with 6 people taking part.

Sacrament of the Sick - Fr Damian stated that Communal Sacrament of the sick will recommence on Friday 5th of May at the 10:00am Mass, and subsequently every First Friday of the month where circumstances allow.

Mass for the King's intentions will take place on Friday May 5th at 10:00am, along with public recitation of the Prayer for the King and singing of the National Anthem, with intercessions also being offered for the King during the Prayers of the Faithful and the National Anthem will also be included at the end of Mass on Sunday May 7th.

Baptism - The next Baptism course will be on Sunday 21st of May at Our Lady's.

Parents and Godparents to attend 9:30am Sunday Mass at Holy Rood on Pentecost Sunday, after they have completed the course, to take part in an enrolment ceremony.

Syro Malabar Mass is celebrated presently every third Sunday of the month at 4:00pm in Holy Rood Church. A discussion took place concerning possibly increasing the number of Masses being celebrated. It was agreed to keep the present situation in place at this time.

Resumption of the Chalice - The Bishop has circulated information that "The use of the chalice is now permitted but not obligatory." Each community may decide what is best for them. After a discussion it was decided that, given the local Covid infection rates and in light of the vulnerabilities of Priest and parishioners, to continue with the current arrangement in both parishes. Consequently, Holy Communion will be distributed under one kind for the foreseeable future, to be reviewed at a later date.

Lent & Easter Liturgies It was agreed that the Liturgies had, in the main, been well attended and the celebrations had been spiritually up-lifting.

A.O.B

Parish Pastoral Plan

A discussion took place and it was agreed to consider this again at a later date.

Parish Amalgamation

The proposal to amalgamate the two parishes has been publicised on both website (via the Parish Life Meeting Minutes) and on the weekly parish bulletin. Fr Damian has received no feedback concerning the proposal.

Discussion continued in regard to future amalgamation plans for both parishes.

Fr Damian stated that in effect very little would change if both parishes amalgamated. In reality it would regularise the current situation.

Having consulted, Fr Damian would now contact the Diocesan Chancellor to discuss next steps.

Joint Parish Organist

A response to the advertisement for a joint parish organist has been received with the hope that an appointment will be made shortly. An update will be provided via the weekly parish bulletin.

The proposal is for the new organist, subject to accepting the post, to play at both churches for all Sunday Masses, Christmas, Easter, Holy Days of Obligation etc. with the exception of:

- The Folk Group at Holy Rood will continue to provide music at two 9:30am Sunday Masses a month and, as previously, at some Christmas/Easter liturgies.
- Our Lady's to have music at all but one Saturday evening Vigil Masses per month.

The aim would be to provide a variety of different liturgies/music within the parishes, namely at Our Lady's a liturgy and music appropriate to a Sunday "Vigil Mass" and at Holy Rood a "family Mass" and a more "Solemn Mass".

Readers

Mr Stephen Parker agreed to arrange a Readers' Session for all readers from both Parishes.

Dates of Future Meetings

20th September 2023

17th January 2024

17th April 2024

OUR LADY'S
Health & Safety Report

April 26th 2023

January to April

Safety Toolbox – No red flags, no amber flags.

Lone worker policy updated April 2023

Counter terrorism measures at Our Lady's will replicate those at Holy Rood when finalised, with adjustments to allow for the different premises.

Sue Kerr-Delworth OL/SJ

Safeguarding report for Holy Rood and Our Lady & St James parishes

February 2023 to April 2023

1. There are a number of concerns relating to DBS applications:
 - The number of DBS renewals not completed has increased from one to two – both certificates now expired.
 - Two Altar Servers have not yet submitted their DBS application forms.
 - Application forms have been provided for two prospective volunteer catechists but neither have progressed the process.
 - Four further DBS renewals are scheduled for 2023.
2. The annual Safeguarding Training Event was held on Saturday March 25th at St. Joseph's parish, Wath-upon-Dearne.
 - SK-D, KW and CO'S attended.
 - Topics discussed included Domestic Violence, Mental Capacity in the Elderly, Safety of Young People Using the Internet (particularly social media sites), the Work of Age UK in Sheffield and How to Recognise and Deal With Scam Situations.
 - Lone Worker Policy – issue raised by the newly appointed Chair of the Safeguarding sub-committee.
3. New local safeguarding reps. are currently in the process of being appointed for both Holy Rood and Our Lady & St. James parishes.

Christine O'Sullivan April 2023

H&S – April 2023

1. Lone Worker Policy revised and approved (April 2023).
2. Safety Toolbox up-to-date: no red or amber flags.
3. Chandeliers.
4. Gutters checks.
5. Flat Roofs checks.
6. Counter terrorism update:
 - a. Webinar (09/03/2023)
 - b. Engagement
 - c. Preparedness Plan
 - d. Risk Assessment

John O'Sullivan

April 2023